

REVISION OF PHS 398 (GRANT APPLICATION) AND PHS 2590 (PROGRESS REPORT)

RELEASE DATE: June 19, 2003

NOTICE: NOT-OD-03-049

National Institutes of Health (NIH)

The Office of Extramural Research (OER) is embarking on revisions of the Public Health Service Grant Application (PHS 398) and Progress Report for Public Health Service Grant (PHS 2590). The Application and Progress Report are used to request Federal assistance for research and research-related training. The forms and instructions are used by the following PHS agencies: National Institutes of Health (NIH), Agency for Healthcare Research and Quality (AHRQ), Agency for Toxic Substance and Disease Registry (ATSDR), Centers for Disease Control and Prevention (CDC), Food and Drug Administration (FDA), Indian Health Service (IHS), and the Substance Abuse and Mental Health Services Administration (SAMHSA).

Primary goals of the revision process will be to enhance quality and clarity, with special emphasis on streamlining and plain language efforts. Some of the recent policy changes to be incorporated into the revision are the following:

Change in PHS Policy on Humane Care and Use of Laboratory Animals
<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-02-064.html>

New NIH Policy on Data Sharing
<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-03-032.html>

Revised Policy on Submission of Amended Applications
<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-03-041.html>

The current PHS 398 and PHS 2590 maintain OMB Clearance through 5/04/03. The NIH will publish an announcement in the NIH Guide for Grants and Contracts when the new forms and instructions are available for use. There will be a transition period when the current or revised forms will be accepted.

Current PHS 398 and 2590 forms and instructions can be viewed at
<http://grants.nih.gov/grants/forms.htm>

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